

StewkleyGreen

MINUTES
StewkleyGreen Group 3rd Meeting
Wednesday 4th July 2008
Stewkley

Present – (RC) (JE)
(JH) (TP)
(MT) (AB)
(FG) (CM)
(MF) (DV)
(ZM) (CE)

Apologies: Andrew M, Brian A, Juliet, Paul, Allison, Brian B

New members

Roger introduced Frank as a new member and Martin as an outside observer. Allison unable to attend

ACTION

1. Minutes of last meeting

These were approved and it was agreed that recorded action points would arise from the Agenda

Matters arising – RC agreed to let John have a copy of a research project carried out by Ashton Hayes.

RC

Jez (?) said that Aylesbury Vale would only assist the Project if they were asked for specific contributions. He reported that (?) of Aylesbury Vale might be able to provide a project manager.

JE

2. Film showing of Inconvenient Truth

This showing will take place in the School Hall on 2nd July.
RC and JH responsible for the arrangements.

RC
JH

Arrangements for posters to be placed in Grapevine(done) and on the website.

RC

Additional posters to be shown on School and Parish Council notice board, pubs, Harvey's, hairdresser, library and if possible on telegraph posts.

TP

Bookings to be made through Roger and the School

RC

Consent forms to allow us to send emails to attendees in the future should be available in the hall

?

All present at the meeting agreed to attend the film showing and to be prepared to answer questions, Roger to chair

ALL

Mothers Union are producing teas



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It was agreed that there should be an interval half way through the film and that there could be a short question time at the end.

3. Constitutional matters

Andrew said it was important that the project be set up as an Association. Jez agreed to obtain the necessary paperwork from Bucks Community Action

JE

Relationship with PC to be explored and charitable status.

RC,MT,AB

4. Base-Line Survey

Jez produced draft questionnaire which was agreed in principle but still needs some refinement. It should include a question asking if they would sign up for a further survey at a later date. The 1st survey should be conducted at school parade fete.

JE

Logo should be used on Survey
RC,JE

It was agreed that all should fill in the survey to test whether it works and return to Jez

ALL

The survey should include a question asking for consent to future contact

JE

It was agreed the purpose of the first survey was to raise awareness and that the next one to be carried out in the autumn would form the base-line for measuring progress

5. Parish Council

RC reported on his meeting with the Parish Council. It was agreed that it was important for future fund-raising to have the Parish Council involved and to have a representative on the Group. The Parish Council had suggested that the Group should take on responsibility for the Green Issues described in the Parish Plan, agreed that this would be pursued

RC

6. Logo

Mark tabled his suggestions for the Logo. The basic concept was agreed by all. It was agreed that Mark and Roger should finalise the logo taking into account the comments of the Group

MT,RC



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7. School Parade – theme British Wildlife

It was suggested that a green woodpecker would be preferable to sheep as the subject for StewkleyGreen contribution to the parade

No tractor required now.

Cycle ride would need a lot of organising. Not likely to happen.

Brian B has agreed to co-ordinate production of the input to the parade. **BA**

It was agreed that there should be 3 messages:

- **Showing of the film**
- **Joining as a member or associate of the Group**
- **Filling in a Survey**

Zoe suggested banners should be produced for school children to carry

Green Energy Machine to be included as part of StewkleyGreen's Presence, staffed by NEF

Chris/Tish/Roger/Frank?/Brian? to be present 1-5, 1-3pm – most important time 2+ required.

T-shirts to be produced with logo by Caz. Members to arrange with Caz if they wish to wear one ASAP (before 20/6) **CE**

8. Fete Stand

Zoe suggested producing a display board **ZM**

It was agreed that the stand should include:

- **Forms for the survey** **JE**
- **Flyer including Easy Win Points and StewkleyGreen aims** **MT,RC**
- **Signing people up for the film & as members or associates** **RC**

► Sub Group for Fete & Parade – Tish, Zoe, Caz, Mark, Brian B ◀ 16/6

9. School

Roger reported that he is making a presentation to the School assembly Juniors 25/6 **RC**

It was agreed that StewkleyGreen will support fund-raising for the school's 'Green Energy Programme'. **RC**

10. Car-Share programme

Jez, Caz and Andrew agreed to develop and promote a car-sharing programme **JE,CE,AB**



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- 11. Communications**
It was agreed to have regular articles in Grape-vine and to send out awareness e-mails between publications
ZM
StewkleyGreen e-mail address to be created for those who need it (JE,TP)
- 12. Launch/Open evening**
It was agreed that it was too early to decide on this and that it would be reconsidered following film/parade/fete when level of interest will have been identified. An alternative name to Launch to be found
- 13. Fund-raising**
Sub-group agreed – Allison, Roger, Caz, Zoe. To meet June 18th
Funding for Admin etc & projects to be kept separate.
- 14. Dates:**
- | | | |
|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------------|
| Base Line Group | Wednesday 11th June at Caz 8pm | RC, TP, ZM, CE |
| Fete and Parade Group | Monday 16th June at Caz 8pm | BB, MT, TP, ZM, CE |
| Fund-raising Group | (RC to fix with Allison, in June) | RC |
| Main Group
(Shorter meeting to consider final plans for Fete and Film)
Wednesday 25 th June 8pm | | ALL |
- 15. Actions & Follow up**
Everyone to check actions on receipt of minutes report any errors and complete their actions

